



Herbert Warehouse
The Docks
Gloucester
GL1 2EQ

Wednesday, 13 July 2016

TO EACH MEMBER OF GLOUCESTER CITY COUNCIL

Dear Councillor

You are hereby summoned to attend a **MEETING OF THE COUNCIL** of the **CITY OF GLOUCESTER** to be held at the Civic Suite, North Warehouse, The Docks, Gloucester, GL1 2EP on **Thursday, 21st July 2016 at 7.00 pm** for the purpose of transacting the following business:

AGENDA

1. **APOLOGIES**

To receive any apologies for absence.

2. **MINUTES (Pages 9 - 20)**

To approve as a correct record the minutes of the Annual Council Meeting held on 23 May 2016 and the Special Council Meeting held on 30 June 2016.

3. **DECLARATIONS OF INTEREST**

To receive from Members, declarations of the existence of any disclosable pecuniary, or non-pecuniary, interests and the nature of those interests in relation to any agenda item. Please see Agenda Notes.

4. **PUBLIC QUESTION TIME (15 MINUTES)**

The opportunity is given to members of the public to put questions to Cabinet Members or Committee Chairs provided that a question does not relate to:

- Matters which are the subject of current or pending legal proceedings or
- Matters relating to employees or former employees of the Council or comments in respect of individual Council Officers.

5. **PETITIONS AND DEPUTATIONS (15 MINUTES)**

A period not exceeding three minutes is allowed for the presentation of a petition or deputation provided that no such petition or deputation is in relation to:

- Matters relating to individual Council Officers, or
- Matters relating to current or pending legal proceedings

6. **ANNOUNCEMENTS**

To receive announcements from:

- a) The Mayor
- b) Leader of the Council
- c) Members of the Cabinet
- d) Chair of Committees
- e) Head of Paid Service

7. **MEMBERS' QUESTION TIME**

- a) Leader and Cabinet Members' Question Time (30 minutes)

Any member of the Council may ask the Leader of the Council or any Cabinet Member any question without prior notice, upon:

- Any matter relating to the Council's administration
- Any matter relating to any report of the Cabinet appearing on the Council's summons
- A matter coming within their portfolio of responsibilities

Only one supplementary question is allowed per question.

- c) Questions to Chairs of Meetings (15 Minutes)

ISSUES FOR DECISION BY COUNCIL

8. **DESIGNATION OF MONITORING OFFICER (Pages 21 - 24)**

To receive the report of the Head of Paid Service which seeks to designate a Monitoring Officer.

9. **RECOGNISING GOOD SERVICE TO THE CITY (Pages 25 - 38)**

To receive the report of the Democratic and Electoral Services Manager which seeks approval for the processes and assessment criteria for the various mechanisms for recognising good service to the City and/or the Council.

10. **ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE FOR 2015-16 (Pages 39 - 66)**

To receive the report of the Chair of the Overview and Scrutiny Committee for the year 2015/16.

11. **ANNUAL REPORT OF THE AUDIT AND GOVERNANCE COMMITTEE FOR 2015-16 (Pages 67 - 78)**

To receive the Annual Report of the Chair of the Audit and Governance Committee for the year 2015/16.

MOTIONS FROM MEMBERS

12. **NOTICES OF MOTION**

1. **PROPOSED BY COUNCILLOR HILTON AND TO BE SECONDED BY COUNCILLOR D. BROWN**

“This Council notes that the adopted Gloucester Local Plan dates back to 1983, but that a number of planning policies were formally ‘saved’ by the Secretary of State for Communities and Local Government in 2007. This Council welcomes the work done so far by the three councils; Gloucester, Cheltenham and Tewkesbury in developing the Joint Core Strategy (JCS) that is currently being considered by the Planning Inspector appointed by PINS, Ms Elizabeth Ord.

This Council notes that a new Gloucester City Plan (the City Plan) will be prepared as a development document that will sit beneath the JCS. It will explain how the Council will implement the spatial vision and strategic objectives in the JCS up to the year 2031 and provide criteria that it will apply when considering planning applications for different types of buildings or other development.

This Council notes that a new Council was elected on the 5th May for four year term and that all members must be fully involved in developing the new City Plan, which was originally due to go to the Planning Inspector in the winter of 2016 for adoption in 2017.

This Council, therefore, calls on the Cabinet Member for Housing and Planning to prepare a report for all Members, to be considered by full council on 29th September 2016, on how he intends deliver the new City Plan through to adoption during the life of this Council.”

2. **PROPOSED BY COUNCILLOR HAIGH AND TO BE SECONDED BY COUNCILLOR COOLE**

“The City of Gloucester has a long and proud history of taking in and accepting people from different countries and cultures. The City has benefitted from the diversity and different experiences and skills that have

enriched our City.

We are proud to live in a diverse and tolerant society. Racism, xenophobia and hate crimes have no place in our country. We, Gloucester City Council, condemn racism, xenophobia and hate crimes unequivocally. We will not allow hate to become acceptable.

Gloucester City Council will work to ensure local bodies and programmes have support and resources needed to fight and prevent racism and xenophobia.

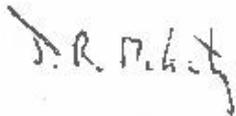
We reassure all people living in Gloucester that they are valued members of our community.”

13. **WRITTEN QUESTIONS TO CABINET MEMBERS**

Written questions and answers. Only one supplementary question is allowed per question.

No written questions have been submitted.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'J. R. McGinty', is positioned above the printed name and title.

Jon McGinty
Managing Director

NOTES

Disclosable Pecuniary Interests

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

<u>Interest</u>	<u>Prescribed description</u>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between you, your spouse or civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a beneficial interest) and the Council (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land	Any beneficial interest in land which is within the Council's area. For this purpose "land" includes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly with another) to occupy the land or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge) – (a) the landlord is the Council; and (b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or civil partner has a beneficial interest
Securities	Any beneficial interest in securities of a body where – (a) that body (to your knowledge) has a place of business or

- land in the Council's area and
- (b) either –
- i. The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - ii. If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, your spouse or civil partner or person with whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose, “securities” means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

NOTE: the requirements in respect of the registration and disclosure of Disclosable Pecuniary Interests and withdrawing from participating in respect of any matter where you have a Disclosable Pecuniary Interest apply to your interests and those of your spouse or civil partner or person with whom you are living as a spouse or civil partner where you are aware of their interest.

Access to Information

Agendas and reports can be viewed on the Gloucester City Council website: www.gloucester.gov.uk and are available to view five working days prior to the meeting date.

For further details and enquiries about this meeting please contact Tanya Davies, 01452 396125, tanya.davies@gloucester.gov.uk.

For general enquiries about Gloucester City Council's meetings please contact Democratic Services, 01452 396126, democratic.services@gloucester.gov.uk.

If you, or someone you know cannot understand English and need help with this information, or if you would like a large print, Braille, or audio version of this information please call 01452 396396.

Recording of meetings

Please be aware that meetings may be recorded. There is no requirement for those wishing to record proceedings to notify the Council in advance; however, as a courtesy, anyone wishing to do so is advised to make the Mayor aware before the meeting starts.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the Public and Press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.

FIRE / EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building; gather at the assembly point in the car park and await further instructions;
- Do not re-enter the building until told by a member of staff or the fire brigade that it is safe to do so.